



HPMI NEWCASTLE WEEKEND

PRACTICE ADMINISTRATION CPD

SATURDAY 5 AUGUST 2017

Newcastle City Hall, King Street, Newcastle

9.00 am	REGISTRATION	
9.20 am	PHN UPDATE	John Baillie , Executive Manager, HNECCPHN, Newcastle
9.55 am	DO NOTS OF MEDICAL MARKETING	Sachin Joshi , Director, Simplifying Business, East Maitland
10.25 am	THE HAPPY WORKPLACE – How to Work with Different Personalities	Sachin Joshi , Director, Simplifying Business, East Maitland
10.55 am	MORNING TEA and TRADE DISPLAYS (Concert Hall)	
11.25 am	PERFORMANCE REVIEWS AND YOUR HR QUESTIONS ANSWERED	Amanda Sutton , Managing Director, Polished Professionals, Mayfield East Howard James , Director / Consultant, Howard James Career & Recruitment, Mayfield East
12.30 pm	MEDICARE ITEMS	Practice Development and Support Team , PHN
1.30 pm	LUNCH BREAK and TRADE DISPLAYS (Concert Hall)	
2.15 pm	SELF CARE FOR THE HEALTH PROFESSIONAL – Help yourself first	Dr Geoffrey Toogood , Cardiologist, Melbourne, Dr Susannah Ward , Advanced Trainee Rehabilitation Medicine, Founder of Ataraxia Collective, Newcastle Deborah Moore , Exercise Professional
4.20 pm	CLOSE	

I AM A HPMI Member (Free Registration) and I WISH TO REGISTER FOR THE PRACTICE ADMIN PROGRAM

I WISH TO REGISTER and PAY FOR THE PRACTICE ADMINISTRATION PROGRAM
\$110 Non Members

Title: _____ Given Name: _____ Surname: _____

Specialty: _____

Business Address: _____

Phone Numbers: Bus: _____ Mob: _____

Email Address: _____

I require dietary consideration as follows _____

I WISH TO PAY \$110 BY

- Cheque made payable to University of Newcastle (please post to HPMI, Newbolds Building, C/- University of Newcastle, Callaghan 2308)
- Credit card via phone (please phone (02)49138177)
- Credit card online (please go to www.hpmi.org)



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